



Summer Employment Opportunity

Secondary- Post-secondary student positions available for 10-12 weeks.

Bring your enthusiasm and creativity to this contemporary art gallery and sculpture garden, located in the heart of the County, next to Huff Estates. We are looking for energetic, qualified applicants who share our enthusiasm for art, design and creativity and who want to be a part of a growing team for the long term. Able to work weekends and has a vehicle to get to and from the gallery with a good driving record.

Customer Service and Hospitality

Front line for greeting visitors, collectors and tourists. Experience in guest services, front desk or service industry is an asset. Comfortable asking visitors for contact information including email addresses. Proficient knowledge of the local area in order to direct visitors to surrounding sculpture garden, restaurants and wineries. Able to work weekends, exhibition openings and events.

Gallery Maintenance

General housekeeping, dusting, sweeping, mopping and bathroom maintenance

Art Installation

Must be able to lift and move artwork to assist staff in exhibition installations and packing.

Packing Artwork and Gift Wrapping

Able to build cardboard boxes and pack artwork using necessary, hard foam, soft foam and bubble wrap.

Computer Literacy

Basic working knowledge of Photoshop and Powerpoint to assist in creating presentations

Website and Social Media

Experience with website administration and posting on Facebook and Instagram is an asset

Stimulating environment with competitive compensation

Vulnerable sector police check will be required

This position is funded by Canada Summer Job 2019.

Apply by email ONLY to dcharles@oenogallery.com

with subject line: Summer Job by June 15nd, 2019

Member, Art Dealers Association of Canada

Member, Canadian Federation of Independent Business.

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